

## **TPI 2018 International Education Conference & Field Day EXHIBIT RULES & REGULATIONS**

**February 12 - 15, 2018 • Tucson, Arizona**

The items outlined below are considered conditions among the terms of agreement included with the signing of a contract with Turfgrass Producers International (TPI) to exhibit at the 2018 International Education Conference & Field Day.

1. Nothing shall be constructed, built or used as part of or in connection with an exhibit that does not conform to the requirements of federal, state and municipal laws, ordinances, fire codes and regulations.
2. Rules of the Westin La Paloma and Evergreen Turf management must be observed and adhered to. TPI retains the right hereby expressly reserved to make such additional Rules and Regulations as deemed necessary and proper.
3. Space assignments will be allocated to contracted exhibitors, on a first-come, first-served basis. Priorities for available space will be made in the order applications are received. To be considered, applications must be properly signed by an authorized company official, completed in full, accompanied by proof of insurance coverage and full payment, in U.S. funds.
4. Proof of liability insurance coverage in which TPI is listed as an additional insured over the dates of the conference with a minimum coverage of \$1 million is required for all exhibitors and must be submitted with the initial contract.
5. Cancellation requests received in writing by December 1, 2017 will be subject to a \$100 administrative processing fee. No refunds are possible for cancellations received after December 1, 2017. All cancellation requests must be made in writing and emailed to Meetings@TurfGrassSod.org or faxed to 847-649-5678.
6. TPI reserves the right to change space assignments at their sole discretion.
7. Exhibitor displays must be confined to the dimensions of their assigned space. TPI reserves the right to require any exhibitor to reposition the contents of their display if it is deemed to be obtrusive to the sightline of another exhibitor or to the overall exhibit space.
8. TPI will exercise care for the protection of exhibitors, materials and displays. Beyond this, TPI, the host hotel/farm, or any officer or staff member thereof will not be responsible for the safety of the property of the exhibitor, his agents, or employees from theft, vandalism, and damage by fire, accident or any other cause.
9. Decorating/drayage service must be arranged through TPI's designated exhibit service contractor. This contractor will provide additional display furnishings, equipment, storage and drayage, at the exhibitor's expense.
10. Electrical service can be provided by the exhibit service contractor at the exhibitor's expense.
11. Exhibitor is required to ship all materials via the official service contractor or by following the specific shipping instructions provided by the host farm. Should exhibitor elect to send materials directly to the hotel, exhibitor is solely responsible for any fees or charges assessed by the hotel in conjunction with the shipment.
12. TPI requires that each exhibitor designate a "safety officer" for an active demo area.
13. Exhibitor assumes entire responsibility for damage to a sprinkler head/irrigation system located within their booth. If damaged, Exhibitor is solely responsible for any and all costs associated with the repair as assessed by the host farm.
14. All exhibitors, whether demo or non-demo, are responsible for paying for damaged turf.
15. Demo deposits are required for all exhibitors participating in field day with the exception of those exhibitors in static booth under the main tent. Demo areas are required to provide a \$1,000 deposit with the exception of harvesters which are required to provide a \$2,000 deposit. Deposits will be returned, less charges for harvested/damaged turf and tractor rental, within 30 days after the field day.
16. Harvested/damaged turf will be charged to the exhibitor at \$0.15 per square foot.
17. Field day will be held regardless of weather conditions except in those situations in which TPI deems the weather conditions to be dangerous to the participants. The determination of inclement or dangerous weather conditions will be at the sole discretion of TPI.
18. Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and hold TPI, the host hotel/farm, and its employees and agents harmless against all claims, losses and damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by an exhibitor's installation, demonstration, removal, maintenance, occupancy, or use of exhibition premises or a part thereof.
19. TPI, its agents and employees will not be liable for failure to hold the event except that any expense incurred by them in connection with the event will be deducted if the event is called off before January 10, 2018 due to fire, any act of God, or a public enemy, strike, epidemic, or any law or regulation of public authority making it impracticable to hold the event.
20. Admissions of all persons will remain the sole control of TPI. All persons visiting the exhibit area will be admitted according to the rules and regulations of the exhibit, as issued or amended by the authorized representatives of TPI. The exhibit area will be open to all registered conference attendees and exhibitor representatives. Identification badges are required to gain access. Additional booth personnel, guests and children participating in the conference and/or field day must be properly registered.
21. All participants affiliated with exhibits must be registered and must be employed by the exhibiting organization or have a direct business affiliation with the exhibiting organization. All organizations represented within a booth must be fully disclosed to TPI in advance of the conference/field day; TPI reserves the right to deny access to any personnel not directly employed by the exhibitor of record or equipment with the name(s) of companies or products other than those of the exhibitor of record.
22. All supplier organizations, both members of TPI and non-members, are required to exhibit at either the hotel exhibits or field day in order to attend the 2018 International Education Conference & Field Day. If a supplier organization elects not to display an exhibit at either the hotel exhibits or field day, they will still be required to pay the appropriate exhibit fee in order to participate in the conference.
23. Exhibitors agree to conduct no activities outside the exhibit hall/field day that are in direct conflict with the official functions of the International Education Conference. This shall include, but is not limited to, meetings, meal functions, seminars or any other activity in conflict with the official International Education Conference schedule. Exhibitors agree to notify TPI of any outside activities they intend to host during the International Education Conference.
24. Anything not covered by these rules is subject to the judgment of TPI, without appeal. Each exhibitor/demonstrator, by signing the TPI 2018 International Education Conference & Field Day Sponsorship and Exhibit Contract application, agrees to abide by these rules and any amendments or additions that may hereafter be established or put into effect by TPI's authorized representatives.



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